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| --- | --- |
| **Information about your organization** | |
| Name of organization: | Contact person: |
| Address: | Phone:  Fax:  E-mail: |
| **Information about your application** | |
| How easy was the application process? (Please check the best answer for you.)  Difficult  Not too difficult  Somewhat easy  Easy  Very easy | |
| How satisfied were you with the way the Literacy Council handled your application?  Dissatisfied  A little dissatisfied  Somewhat satisfied  Satisfied  Very satisfied | |
| **About your project** | |
| What language did you use in your program? ­­­­­­­­­­­­­­­­­­­­­­­­­­ ­­­­­­­­­­­­­  Did you use your family literacy program as a way to teach your Aboriginal language? How? | |
| Please briefly describe your project. How often did it run? What kind of activities did you do? Who was your program designed for? | |
| What worked well? | |
| What did not work well? | |
| **Resources** | |
| Did you use any NWT Literacy Council Resources (i.e. 1-2-3- Rhyme with Me Manual, How to Kits) in your program or event?  Yes  No  If yes, which ones?  1-2-3 Rhyme with Me  Storytime Adventures  Books in the Home  Little Chefs  Storysacks  Story Walks  Science Fun  Other ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Did you receive an information package for NWT Literacy Week?    Yes  No  I Don’t Know  Did you receive an information package for National Family Literacy Day (January 27th)?  Yes  No  I Don’t Know  If yes, how did you use it? | |
| **How worthwhile was your program / project?** | |
| Do you think it was worthwhile running the program / project?  Yes  No  Please explain your answer: | |
| How satisfied were you with your program?  Dissatisfied  A little dissatisfied  Somewhat satisfied  Satisfied  Very Satisfied | |
| Please explain why you gave it that rating. | |
| If money is available in the future, would you apply again?  Yes  No  If ‘No’, please explain. | |
| **Deliverables: Participation *(please read carefully)*** | |
| How many sessions/events did you have? ­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| How many **different people** came to your program or event?  *(Count each person once no matter how many times they came. If a person came once, you count them once. If a person came eight times, you still only count them once.)*  adults \_\_\_\_\_\_\_\_ children ­\_\_\_\_\_\_\_\_ | |
| **Overall,** how many participants came to your program or event?  *(Count each person every time they came. If a person came once, you count them once.*  *If a person came eight times, you count them eight times.)*  adults \_\_\_\_\_\_\_\_ children \_\_\_\_\_\_\_ | |
| Did you produce any materials? (craft kits, books, ets) If yes, please tell us about them and also attach a sample to your report. | |
| Did you give away any materials (eg: books, craft supplies) | |
| Please email at least one photo of an event to [christine@nwtliteracy.ca](mailto:christine@nwtliteracy.ca) . | |
| Outcomes | |
| What were some of the outcomes of your project? (i.e. people are more confident/ adults read more / adults read to their children more/ children learned more about their culture, etc.)  1.  2.  3.  4. | |

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| Additional comments or feedback for the NWT Literacy Council |
|  |
| **Evaluation:** If you evaluated your project, please attach any related documents (participant surveys, etc.) to this report. Evaluation is not mandatory, but it is encouraged. |

Please fill in the total amounts in the spaces below. Please sign the form and send it back to the NWT Literacy Council at Box 761, Yellowknife, NT X1A 2N6. You may also send it by fax to 867-873-2176, or email to christine@nwtliteracy.ca

|  |  |
| --- | --- |
| Amount received | Amount spent |
| NWT Literacy Council  Family Literacy Funding  $ | Space $ |
| Other (Please list and provide $ figures or indicate ‘in kind’.) | Salaries $ |
|  | Honoraria $ |
|  | Snacks $ |
|  | Transportation $ |
|  | Childcare $ |
|  | Photocopying $ |
|  | Advertising $ |
|  | Supplies $ |
|  | Administration costs $ |
|  | Other costs (please list)  1. $  2. $ |
| Total $ | Total $ |

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NWT Literacy Council Phone: 867-873-9262

Box 761 Toll free: 1-866-599-6758 Yellowknife, NT Fax: 867-873-2176

X1A 2N6 E-mail: christine@nwtliteracy.ca