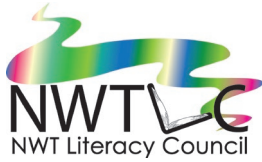


Budget for Family Literacy Funding 2025- 2026

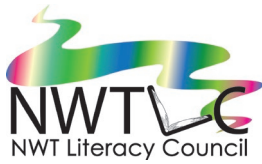
Criteria for *Family Literacy* project funding

- ✓ Your project must benefit children aged 0-6 years old along with primary caregivers.
- ✓ Your project must be managed or delivered by someone that has taken Family Literacy training from the NWT Literacy Council.
- ✓ Your application will be assessed on one of the following dates:
 - June 16, 2025
 - October 20, 2025
 - December 15, 2025
 - All applications must be received before the assessment date to be considered in that quarter.
- ✓ Projects must be completed by March 31, 2026.
- ✓ Organizations who have facilitated Family Literacy programming for 5 or more years may apply for up to \$5000. A total of 8 projects will be funded with \$5000.
- ✓ All other organizations may apply for up to \$3000.
- ✓ We cannot make project cheques out to individuals, so you must work with an established organization that will take responsibility for handling the project funds.



Budget for Family Literacy Funding 2025- 2026

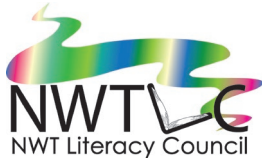
- ✓ A representative with the signing authority will need to sign a funding agreement before the organization will receive funding.
- ✓ Funding recipients must acknowledge the NWT Literacy Council in promotional items such as posters and social media posts. NWT Literacy Council logo images may be requested.
- ✓ At the end of your project, you must complete the *Family Literacy Project Funding* report form and submit it to the NWTLC by **April 15, 2026**.
- ✓ We ask that you send us at least one photo of your project activities. These photos will be used in NWTLC reporting, and may be used in resources, on our website and social media. Please make sure that everyone in the photo has given you permission to share it with the NWTLC. Permission forms are included in the *NWTLC Community Literacy Facilitators' Guide*.
- ✓ You may be contacted by NWTLC's external evaluator to participate in annual and/or three-year evaluations. These evaluations are very important for NWTLC to improve programs and continue seeking funds and require feedback from all facilitators.



Budget for Family Literacy Funding 2025- 2026

Here is an **example budget** for a 6 week 1-2-3 Rhyme with Me Program

	Request <i>(funds for <u>new</u> purchases/services)</i>	In Kind <i>(value of <u>donated</u> goods/services)</i>	Total <i>(request + in kind)</i>
Space			
The location of your program should be free or available for a small donation	400.00	400.00	800.00
Salaries and Honoraria			
2 facilitators x \$200.00 each (Your facilitators may be volunteers, or their salaries may be covered by another program)	400.00		400.00
A new program takes extra time to organize. It's important to allow for this cost of time spent planning (hourly or lump sum amount). \$20/hr X 6 hrs (1hr/week) =	120.00		120.00
Materials and Supplies			
Snacks/Refreshments – Healthy or thematic snacks for families	120.00	100.00	\$220.00
Client Transportation - taxis (This may not be necessary if your agency has transportation available, if the participants do not need it or if you do a virtual program).	200.00		200.00
Craft supplies – \$20 per week x 6 weeks	180.00		180.00
Photocopying of rhymes, flyers, poster and pamphlets	180.00	180.00	360.00
Other Costs (please list):			
COVID-19 costs: hand sanitizer, gas for delivering kits, masks, online platform costs, internet for participants etc.	180.00		180.00

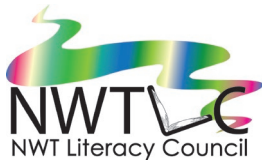


Budget for Family Literacy Funding 2025- 2026

Total	\$1780	\$680	\$2460
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Please fill in **ONE** of the following budget forms: The one on this page or the one on page 10.

Budget	Request <i>(funds for <u>new</u> purchases/services)</i>	In Kind <i>(value of <u>donated</u> goods or services)</i>	Total <i>(request + in kind)</i>
Space			
Salaries and Honoraria			
Materials and Supplies			
Other Costs (please list)			
COVID-19 costs:			
Total			



Budget for Family Literacy Funding 2025- 2026

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Budget	Total	In Kind	Request
Space:			
\$ _____ per week x _____ weeks			
Salaries and Honoraria:			
Program planning, preparation and delivery: Number of facilitators x \$ _____ /hour x _____ weeks			
Supplies and Refreshments:			
Snacks: coffee juice, snacks, cups, etc. \$ _____ per week x _____ weeks			
Client Transportation (taxis) \$ _____ per week x _____ weeks			
Photocopying of program materials \$ _____ per week x _____ weeks			
Prizes \$ _____ per week x _____ weeks			
Materials: purchase of books etc. _____ books x _____ participants x \$ _____ / book			
Advertising: flyers, pamphlets, etc. _____ sets of pamphlets x \$ _____ / set _____ flyers x \$ _____ /flyer			
Supplies: craft supplies etc. _____ x \$ _____ _____ x \$ _____ _____ x \$ _____			
Other Costs (please list)			
COVID-19 costs:			
Total			