## **Essential Skills**

Reading **Document Use** Writing Numeracy Oral Communication Thinking Working with Others **Lifelong Learning** Computer Use

Essential Skills: for Fun - for Work - for Life

Reading: People can read books,



lustice

pamphlets, information sheets, newspapers, and other documents.

# Oral Communication: People can talk to

others - to give or obtain information or directions, and to share stories.

organize tasks, use memory, and

Justice

Document Use: People can understand



and use documents that have text, graphs, symbols, numbers and colours.

Writing: People can fill out forms or a



cheque. They can write things like a letter, a list, a recipe, a story, or an email.

Numeracy: People can use and



understand numbers and money. They can measure weight, volume, and size.

#### Working with Others: People can

find information.

Thinking: People can solve problems,

make decisions, plan and



cooperate with others to carry out tasks and work as part of a team.

#### Computer Use: People can use



computers and software, and get information from the Internet.

Lifelong Learning: People learn and use new skills and knowledge throughout their lives. They look for new challenges and experiences. They share their skills and knowledge with others.

Prepared by the NWT Literacy Council



### **Justice - Essential Skills**

Frank and Sara live in a northern community. Their family includes Grandma Rose and three children: Robert, 10, Tracy, 7, and Maggie, 2. Sara works at the band office. Frank drives the town's water truck and builds houses.

Reading	<ul><li>Sara reads a jury summons. She must report for jury duty next week.</li><li>Robert reads a pamphlet about community justice.</li></ul>
Document Use	<ul><li>Grandma Rose looks at a report about legal aid.</li><li>Sara studies a guide about Victim Impact Statements.</li></ul>
Writing	<ul><li>Sara helps her friend Mary write a Victim Impact Statement.</li><li>Frank writes a letter to a friend who is in jail, in Yellowknife.</li></ul>
Numeracy	<ul><li>Frank calculates the value of things stolen from his shop.</li><li>Grandma Rose looks at statistics about the number of youth in trouble with the law in her community.</li></ul>
Oral Communication	<ul><li>Robert does a school presentation about community justice.</li><li>Grandma Rose speaks during a community justice hearing.</li></ul>
Thinking	<ul> <li>As a jury member, Sara considers the evidence at the trial.</li> <li>Robert thinks about what he heard at a drug presentation at school.</li> </ul>
Working with Others	<ul> <li>Grandma Rose is the regional rep on the Legal Services Board – the people that provide legal aid.</li> <li>Frank agrees to work with a young man that the youth justice committee wants to help.</li> </ul>
Computer Use	<ul> <li>Robert researches information about community justice and then types out his report.</li> <li>Sara looks online to learn about Victim Impact Statements.</li> </ul>
Lifelong Learning	<ul><li>Grandma Rose attends a community justice workshop.</li><li>Franks decides to train to become a Justice of the Peace.</li></ul>

